



PUBLIC NOTICE
HUACHUCA CITY TOWN COUNCIL
MEETS
THURSDAY, DECEMBER 13, 2018, AT 7:00PM
HUACHUCA CITY TOWN HALL-500 N. GONZALES BLVD. HUACHUCA CITY,
AZ 85616

AGENDA

A. Call to Order

Mayor

- Pledge of Allegiance
- Roll Call and Ascertain Quorum
- Invocation

Any prayer/invocation that may be offered before the start of regular Council business shall be the voluntary offering of a private citizen, for the benefit of the Council and the citizens present. The views or beliefs expressed by the prayer/invocation speaker have not been previously reviewed or approved by the Council, and the Council does not endorse the religious beliefs or views of this, or any other speaker. A list of volunteers is maintained by the Town Clerk's Office and interested persons should contact the Town Clerk's Office for further information.

B. Call to the Public

Mayor

A.R.S. 38-431.01 states the Public Body may make an open call to the public during a public meeting, subject to reasonable time, place and manner restrictions, to allow individuals to address the public body on any issue within the jurisdiction of the Public Body. At the conclusion of an open call to the public, individual members of the Public Body may respond to criticism made by those who have addressed the Public Body, may ask staff to review a matter or may ask that a matter be put on a future agenda. However, members of the Public Body shall not discuss or take legal action on matters raised during an open call to the public unless the matters are properly noticed for discussion and legal action.

C. Consent Agenda

Mayor

All items listed in the Consent Agenda are considered routine matters and will be enacted by one motion of the Council. There will be no separate discussion of these items unless a Member of the Town Council requests that an item or items be removed for discussion. Council Members may ask questions without the removal of the item from the Consent Agenda. Items removed from the Consent Agenda are considered in their normal sequence as listed on the agenda, unless called out of sequence.

- C.1 Consider approval of the minutes of the Regular Council Meeting held on November 8, 2018.

- C.2 Consider approval of the minutes of the Special Council Meeting held on November 20, 2018.
- C.3 Consider approval of the minutes of the Work Session held on December 6, 2018.
- C.4 Consider approval of the Payment Approval Report in the amount of \$ 141,741.41.
- C.5 Consider acceptance of Judge Ann Lund resignation as Town Magistrate Judge on January 1, 2019

D. Unfinished Business before the Council

Mayor

Public comment will be taken at the beginning of each agenda item, after the subject has been announced by the Mayor and explained by staff. Any citizen who wishes, may speak one time for five minutes on each agenda item before or after Council discussion. Questions from Council Members, however, may be directed to staff or a member of the public through the Mayor at any time.

- D.1 Discussion and/or Action [Manager Williams]: Second Required Reading and Adoption of Ordinance 2018-27, AMENDING THE TOWN CODE, TITLE 2 “ADMINISTRATION AND PERSONNEL,” CHAPTER 2.15, “ELECTIONS,” REMOVING THE REQUIREMENT OF A PRIMARY ELECTION AND ALLOWING THE TOWN TO HOLD A GENERAL ELECTION ONLY.
- D.2 Discussion and/or Action [Councilor Welsch]: Exploration of the ramifications of the Proposal from Waste Management for outsourcing of Town’s garbage pickup.
- D.3 Discussion and/or Action [Councilor Welsch]: Exploration of the possibility of funding a limited bus service for one year.

E. New Business before the Council

Mayor

Public comment will be taken at the beginning of each agenda item, after the subject has been announced by the Mayor and explained by staff. Any citizen who wishes, may speak one time for five minutes on each agenda item before or after Council discussion. Questions from Council Members, however, may be directed to staff or a member of the public through the Mayor at any time.

- E.1 Discussion Only [Shelter Volunteers]: Presentation to Kalyssa White for volunteerism at the Huachuca City Animal Shelter.
- E.2 Discussion and/or Action [Manager Williams]: Monthly Budget Update Report presentation by Spencer Forsberg of Haymore and Forsberg, C.P.A.
- E.3 Discussion and/or Action [Manager Williams]: Consider approval of a discount rental of the Huachuca City Community Center for the Huachuca United Methodist Church.
- E.4 Discussion and/or Action [Mayor Wallace]: Consider Adoption of Resolution 2018-26, A RESOLUTION OF THE MAYOR AND TOWN COUNCIL OF THE TOWN OF HUACHUCA CITY, ARIZONA, AUTHORIZING THE TOWN TO ENTER INTO AN INTERGOVERNMENTAL AGREEMENT

WITH COCHISE COUNTY AND SIERRA VISTA FOR COOPERATION IN EMERGENCY COMMUNICATION AND DISPATCH SERVICES.

- E.5 Discussion Only [Director Harvey]: Founders' Day Presentation
- E.6 Discussion and/or Action [Manager Williams]: Direction of staff by Council to announce a Request for Proposal for Senior Center Operations and approval of a draft agreement with service provider.
- E.7 Discussion and/or Action [Mayor Wallace]: Consider approval of Resolution 2018-35, Trash Fees.
- E.8 Discussion and/or Action [Manager Williams]: Adopt Notice of Intention to increase rates for water and wastewater and related fees.
- E.9 Discussion and/or Action [Mayor Wallace]: Nominations and selection of Mayor Pro Tem.
- E.10 Discussion and/or Action [Manager Williams]: Renewal of Town's Contract with Dr. Jim Johnson of Southwest Building Inspection Services, Inc. to provide building and zoning code administration, inspection and enforcement services for 2019.
- E.11 Discussion and/or Action [Dr. Jim Johnson] First reading of Ordinance 2019-01, AN ORDINANCE OF THE MAYOR AND TOWN COUNCIL OF THE TOWN OF HUACHUCA CITY, COCHISE COUNTY, ARIZONA, AMENDING THE TOWN CODE TITLE 18 "ZONING," CHAPTER 18.10 "DEFINITIONS" AND CHAPTER 18.100 "SUPPLEMENTAL REGULATIONS," SECTION 18.100.210 "HOME OCCUPATIONS" TO CLARIFY THAT HOME OCCUPATIONS REQUIRE A BUSINESS LICENSE, APPROVAL OF THE BUILDING OFFICIAL AND PERMISSION OF THE PROPERTY OWNER; AND TO PROHIBIT NAIL SALONS, DENTAL OFFICES AND AUTO REPAIR AND SERVICE BUSINESSES FROM BEING HOME OCCUPATIONS; AND TO PROHIBIT OUTSIDE DISPLAY OR STORAGE OF STOCK-IN-TRADE.
- E.12 Discussion and/or Action [Dr. Jim Johnson]: First Reading of Ordinance 2019-02, AN ORDINANCE OF THE MAYOR AND TOWN COUNCIL OF THE TOWN OF HUACHUCA CITY, COCHISE COUNTY, ARIZONA, AMENDING THE TOWN CODE TITLE 18 "ZONING," CHAPTER 18.35 "R-1 RESIDENTIAL DISTRICTS," SECTION 18.35.040 "USE REGULATIONS;" CHAPTER 18.40 "R-2 RESIDENTIAL DISTRICTS," SECTION 18.40.020 "USE REGULATIONS;" CHAPTER 18.45 "R-3 RESIDENTIAL DISTRICTS," SECTION 18.45.010 "USES PERMITTED;" AND CHAPTER 18.50 "R-4 RESIDENTIAL DISTRICTS," SECTION 18.50.010 "USES PERMITTED," TO PROHIBIT MANUFACTURED HOMES AND MOBILE HOMES IN RESIDENTIAL DISTRICTS 1 AND 2.
- E.13 Discussion and/or Action [Dr. Jim Johnson]: First Reading of Ordinance 2019-03, AN ORDINANCE OF THE MAYOR AND TOWN COUNCIL OF THE TOWN OF HUACHUCA CITY, COCHISE COUNTY, ARIZONA, AMENDING THE TOWN CODE TITLE 18 "ZONING," CHAPTER 18.110 "SIGN REGULATIONS," BY REPLACING THE TOWN'S SIGN REGULATIONS WITH THE NEW 2018 SIGN REGULATIONS.

- E.14 Discussion and/or Action [Dr. Jim Johnson]; First Reading of Ordinance 2019-04, AN ORDINANCE OF THE MAYOR AND TOWN COUNCIL OF THE TOWN OF HUACHUCA CITY, COCHISE COUNTY, ARIZONA, AMENDING THE TOWN CODE TITLE 18 "ZONING," CHAPTER 18.115 "MANUFACTURED HOME PARKS" BY REPLACING THE TOWN'S MANUFACTURED HOME PARKS REGULATIONS WITH THE NEW 2018 MANUFACTURED HOME PARKS REGULATIONS.
- E.15 Discussion and/or Action [Dr. Jim Johnson]; First Reading of Ordinance 2019-05, AN ORDINANCE OF THE MAYOR AND TOWN COUNCIL OF THE TOWN OF HUACHUCA CITY, COCHISE COUNTY, ARIZONA, AMENDING THE TOWN CODE TITLE 18 "ZONING," CHAPTER 18.120 "RECREATIONAL VEHICLE PARKS" BY REPLACING THE TOWN'S RECREATIONAL VEHICLE PARKS REGULATIONS WITH THE NEW 2018 RECREATIONAL VEHICLE PARKS REGULATIONS.
- E.16 Discussion and/or Action [Dr. Jim Johnson]; First Reading of Ordinance 2019-06, AN ORDINANCE OF THE MAYOR AND TOWN COUNCIL OF THE TOWN OF HUACHUCA CITY, COCHISE COUNTY, ARIZONA, AMENDING THE TOWN CODE TITLE 18 "ZONING," CHAPTER 18.135 "AMENDMENTS," TO ADD NEW SECTION 18.135.035, ESTABLISHING A NEW CITIZEN REVIEW PROCESS FOR REZONING OF PROPERTY, CONDITIONAL USE APPROVAL, DEVELOPMENT PLAN AMENDMENTS AND CHANGES TO ZONING REGULATIONS.
- E.17 Direction and or Action [Dr. Jim Johnson] Purchase approval of road repair to Skyline Drive.
- E.18 Direction and or Action [Dr. Jim Johnson] Purchase approval of Senior Center roof repairs.
- E.19 Direction and or/Action [Manager Williams]: Selection of Magistrate and staff direction to prepare a contract for Judge.
- E.20 Direction and/or Action [Manager Williams]: Appointment of Judge Ann Lund as Magistrate Pro-Tem.
- E.21 Direction and or/Action [Manager Williams]: Approval of on-call policy for addition to employee manual.
- E.22 Discussion and/or Action [Manager Williams]: Consider cancellation of the December 27 regular Council meeting, due to the Christmas holiday.

F. Town Manager Report

G. Reports of Current Events by Council Members

H. Items to be placed on future agendas.

I. Adjournment.

Posted at 5:00pm December 11, 2018 at the following locations:

Town Hall Bulletin Board 500 N. Gonzales Blvd. Huachuca City, AZ 85616	Town Hall Lobby 500 N. Gonzales Blvd. Huachuca City, AZ 85616	Town Website https://huachucacityaz.gov
Huachuca City U.S. Post Office 690 N. Gonzales Blvd. Huachuca City, AZ 85616	Huachuca City Library 506 N. Gonzales Blvd. Huachuca City, AZ 85616	Huachuca City Police Department 500 N. Gonzales Blvd. Huachuca City, AZ 85616

Jennifer A. Fuller

Town Clerk

Note: This meeting is open to the public. All interested people are welcome to attend. A copy of agenda background material provided to the Committee Members, with the exception of material relating to possible executive session, are available for public inspection at the Town Clerk's Office, 500 N. Gonzales Blvd., Huachuca City, AZ 85616, Monday through Friday from 8:00 a.m. to 5:00 p.m. or online at www.huachucacityaz.gov

Individuals with disabilities who need a reasonable accommodation to attend or communicate at a town meeting, or who require this information in alternate format, may contact the Town at 456-1354 (TTY 456-1353) to make their needs known. Requests should be made as early as possible so there is sufficient time to respond.